

Posted at City Hall, 64 Memorial Drive, Eufaula, OK 74432, 17 Hospital Drive, Eufaula, OK 74432, and at Community Center, 121 High Street, Eufaula, OK 74432 on June 27, 2024, at 4:00 p.m.

CITY OF EUFAULA, OK

City Hall
64 Memorial Drive
Eufaula, OK 74432



NOTICE AND AGENDA OF MEETINGS

Monday
July 1, 2024
5:30 p.m.

City Council and Eufaula Public Works Authority

The City of Eufaula encourages participation from all its citizens in public meetings. However, if participation is not possible due to a disability, notify the City Clerk in writing at least forty-eight hours prior to the scheduled meeting, and necessary accommodations will be made (ADA 28CFR/36).

Council Rules of Decorum limit citizen comments on agenda items and public hearings to five (5) minutes. Any person desiring to address the Council during such period must sign in with the City Clerk, provide their name and address, and specify the agenda item they wish to address. Remarks will be limited to the agenda item under consideration, and the speaker is allowed to speak only once. If written materials are submitted, ten (10) copies should be made available and may not be returned. Under Oklahoma law, the Council Members are prohibited from discussing or taking action on items, not on today's agenda.

The complete packet of information for the agenda items is available online at
CityofEufaulaOK.com

City Council

Freeholder Mayor Todd Warren
Ward 1 Council Member Tisha Morgan
Ward 2 Council Member Roger Barton
Ward 3 Council Member Jamie Upton
Ward 4 Vice Mayor James Hickman

AGENDA
EUFAULA CITY COUNCIL
July 1, 2024
5:30 p.m.

- | | |
|--------------------------|-------------------|
| 1. CALL TO ORDER | MAYOR TODD WARREN |
| 2. INVOCATION | JAMES HICKMAN |
| 3. PLEDGE OF ALLEGIANCE | MAYOR TODD WARREN |
| 4. ROLL CALL /ATTENDANCE | VALARIE COX |

CONSENT AGENDA

All matters listed under the Consent Agenda are routine by the City Council and will be enacted by one motion. Therefore, there will not be a separate discussion of these items. However, if a discussion is desired, that item will be removed from the Consent Agenda and considered separately. The item will then be placed in its proper order on the regular meeting agenda and will be considered at that time.

5. APPROVAL OF MINUTES.
 - A. REGULAR COUNCIL MEETING JUNE 3, 2024
 - B. SPECIAL COUNCIL MEETING JUNE 17, 2024
6. APPROVAL OF THE TREASURER'S REPORT.
7. APPROVAL OF JUNE 2024 PAYROLL FIGURES FOR THE GENERAL FUND IN THE AMOUNT OF \$99,445.27.
8. RECEIPT AND APPROVAL OF PAYMENT FOR JUNE CLAIMS: CITY OF EUFAULA.

ITEMS REMOVED FROM THE CONSENT AGENDA

9. Consideration of Acceptance, Approval, Adoption, Rejection, Amendment, and/or Postponement to approve the City Manager's signature on a lease agreement between the City of Eufaula and Community Action Resource & Development (CARD) for the Senior Center located at 121 High Street, for Fiscal Year 24-25.

10. REMARKS AND INQUIRIES BY CITY COUNCIL.

11. ANNOUNCEMENTS.

12. ADJOURNMENT.

AGENDA
EUFAULA PUBLIC WORKS AUTHORITY
July 1, 2024
5:30 p.m.

1. ROLL CALL /ATTENDANCE

CONSENT AGENDA

All matters listed under the Consent Agenda are routine by the Public Works Authority and will be enacted by one motion. Therefore, there will not be a separate discussion of these items. However, if a discussion is desired, that item will be removed from the Consent Agenda and considered separately. The item will then be placed in its proper order on the regular meeting agenda and will be considered at that time.

2. APPROVAL OF MINUTES.

- A. REGULAR PWA MEETING JUNE 3, 2024.
- B. SPECIAL PWA MEETING JUNE 17, 2024

3. APPROVAL OF THE JUNE 2024 PAYROLL FIGURES FOR THE EUFAULA PUBLIC WORKS AUTHORITY IN THE AMOUNT OF \$35,373.88.

4. RECEIPT AND APPROVAL OF PAYMENT FOR JUNE CLAIMS: EUFAULA PUBLIC WORKS AUTHORITY.

ITEMS REMOVED FROM THE CONSENT AGENDA

- 5. Consideration of Acceptance, Approval, Adoption, Rejection, Amendment, and/or Postponement of pay application #15 from Lone Hickory Cattle L.L.C. for the CWSRF Sewer Project, in the amount of \$45,010.24.
- 6. Adjournment.

Posted at City Hall, 64 Memorial Drive, Eufaula, OK 74432, 17 Hospital Drive, Eufaula, OK 74432, and at Community Center, 121 High Street, Eufaula, OK 74432 on May 30, 2024, at 4:00 p.m.

CITY OF EUFAULA, OK

City Hall
64 Memorial Drive
Eufaula, OK 74432



MINUTES NOTICE AND AGENDA OF MEETINGS Monday June 3, 2024 5:30 p.m.

City Council and Eufaula Public Works Authority

The City of Eufaula encourages participation from all its citizens in public meetings. However, if participation is not possible due to a disability, notify the City Clerk in writing at least forty-eight hours prior to the scheduled meeting, and necessary accommodations will be made (ADA 28CFR/36).

Council Rules of Decorum limit citizen comments on agenda items and public hearings to five (5) minutes. Any person desiring to address the Council during such period must sign in with the City Clerk, provide their name and address, and specify the agenda item they wish to address. Remarks will be limited to the agenda item under consideration, and the speaker is allowed to speak only once. If written materials are submitted, ten (10) copies should be made available and may not be returned. Under Oklahoma law, the Council Members are prohibited from discussing or taking action on items, not on today's agenda.

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City Council

Freeholder Mayor Todd Warren
Ward 1 Council Member Tisha Morgan
Ward 2 Council Member Roger Barton
Ward 3 Council Member Jamie Upton
Ward 4 Vice Mayor James Hickman

AGENDA
EUFAULA CITY COUNCIL
June 3, 2024
5:30 p.m.

- | | |
|--------------------------|-------------------|
| 1. CALL TO ORDER | MAYOR TODD WARREN |
| 2. INVOCATION | JAMES HICKMAN |
| 3. PLEDGE OF ALLEGIANCE | MAYOR TODD WARREN |
| 4. ROLL CALL /ATTENDANCE | VALARIE COX |

Council members present: Hickman, Warren, Barton and Morgan. Upton was absent.

CONSENT AGENDA

All matters listed under the Consent Agenda are routine by the City Council and will be enacted by one motion. Therefore, there will not be a separate discussion of these items. However, if a discussion is desired, that item will be removed from the Consent Agenda and considered separately. The item will then be placed in its proper order on the regular meeting agenda and will be considered at that time.

5. APPROVAL OF MINUTES.
 - A. REGULAR COUNCIL MEETING MAY 6, 2024
6. APPROVAL OF THE TREASURER'S REPORT.
7. APPROVAL OF THE MAY 2024 PAYROLL FIGURES FOR THE GENERAL FUND IN THE AMOUNT OF \$99,992.01.
8. RECEIPT AND APPROVAL OF PAYMENT FOR MAY CLAIMS: CITY OF EUFAULA.

Motion to approve the consent agenda by James Hickman, 2nd by Todd Warren. Roll Call Vote Yes- Hickman, Warren, Barton and Morgan.

ITEMS REMOVED FROM THE CONSENT AGENDA

9. Consideration of Acceptance, Approval, Adoption, Rejection, Amendment, and/or Postponement to authorize the mayor's signature on the Memorandum of Agreement between the Oklahoma Dept. of Human Services and the Eufaula Public Works Authority to renew the lease 25 Hospital Rd. for FY24-25.

Jeb Jones. Motion to approve to authorize the mayor's signature on the Memorandum of Agreement between the Oklahoma Dept. of Human Services and the Eufaula Public Works Authority to renew the lease 25 Hospital Rd. for FY24-25 by James Hickman, 2nd by Roger Barton. Roll Call Vote Yes- Hickman, Warren, Barton and Morgan.

10. Consideration of Acceptance, Approval, Adoption, Rejection, Amendment, and/or Postponement of Cunningham Construction Pay Application #6 for Old City Hall remodel in the amount of \$44,240.00.

Jeb Jones, amount needs to be corrected to \$44,250.00. Motion to approve Cunningham Construction Pay Application #6 for Old City Hall remodel in the amount of \$44,250.00 by James Hickman, 2nd by Tisha Morgan. Roll Call Vote Yes- Hickman, Warren, Barton and Morgan.

11. Consideration of Acceptance, Approval, Adoption, Rejection, Amendment, and/or Postponement to declare as surplus and direct the City Manager to take the necessary actions to market and sell the following property: A part of the NE SE of Section 27, and a part of the NW SW of Section 26, all in Township 10 North, Range 16 East of the I.B.M., McIntosh County, Oklahoma, more particularly described as follows:

Beginning at the SE corner of the NE NE SE of said Section 27; thence N53°43'30"E 192.80 feet; thence N26°33'54"E 223.61 feet; thence S61°27'26"E 422 feet to the point of beginning; thence S61°11'06"E 120 feet; thence S28°48'54"W 100 feet; thence N61°11'16"W 120 feet; thence N28°48'54"E to the point of beginning.

Commonly known as 17 Hospital Drive, former City Hall location.

Jeb Jones. Discussion. Motion to declare as surplus and direct the City Manager to take the necessary actions to market and sell the following property: A part of the NE SE of Section 27, and a part of the NW SW of Section 26, all in Township 10 North, Range 16 East of the I.B.M., McIntosh County, Oklahoma, more particularly described as follows:

Beginning at the SE corner of the NE NE SE of said Section 27; thence N53°43'30"E 192.80 feet; thence N26°33'54"E 223.61 feet; thence S61°27'26"E 422 feet to the point of beginning; thence S61°11'06"E 120 feet; thence S28°48'54"W 100 feet; thence N61°11'16"W 120 feet; thence N28°48'54"E to the point of beginning.

Commonly known as 17 Hospital Drive, former City Hall location by James Hickman, 2nd by Roger Barton. Roll Call Vote Yes- Hickman, Warren, Barton and Morgan.

12. REMARKS AND INQUIRIES BY CITY COUNCIL.

Hickman: Beautiful building bought back to life.

Barton: Thanks to Public Works for mowing the right of way up the hill. New Casino ground breaking will be June 13, 2024, at 11:00 a.m. Corner of 6th and Foley weeds are waste high.

13. ANNOUNCEMENTS.

June 17, 2024, at 5:30 p.m. Special Meeting
Fire Department
Splash Pad
Ribbon Cuttings

14. ADJOURNMENT.

Motion to adjourn by Todd Warren, 2nd by James Hickman. Roll Call Vote Yes- Hickman, Warren, Barton and Morgan.

AGENDA
EUFAULA PUBLIC WORKS AUTHORITY
June 3, 2024
5:30 p.m.

1. ROLL CALL /ATTENDANCE

Council members present: Hickman, Warren, Barton and Morgan. Upton is absent.

CONSENT AGENDA

All matters listed under the Consent Agenda are routine by the Public Works Authority and will be enacted by one motion. Therefore, there will not be a separate discussion of these items. However, if a discussion is desired, that item will be removed from the Consent Agenda and considered separately. The item will then be placed in its proper order on the regular meeting agenda and will be considered at that time.

2. APPROVAL OF MINUTES.

A. REGULAR MEETING MAY 6, 2024.

3. APPROVAL OF THE MAY 2024 PAYROLL FIGURES FOR THE EUFAULA PUBLIC WORKS AUTHORITY IN THE AMOUNT OF \$36,926.90.

4. RECEIPT AND APPROVAL OF PAYMENT FOR MAY CLAIMS: EUFAULA PUBLIC WORKS AUTHORITY.

Motion to approve the consent agenda by Todd Warren, 2nd by James Hickman. Roll Call Vote Yes- Hickman, Warren, Barton and Morgan.

ITEMS REMOVED FROM THE CONSENT AGENDA

5. Consideration of Acceptance, Approval, Adoption, Rejection, Amendment, and/or Postponement of pay application #14 from Lone Hickory Cattle L.L.C. for the CWSRF Sewer Project.

Jeb Jones amount to approve is \$70,685.18. Motion to approve pay application #14 from Lone Hickory Cattle L.L.C. for the CWSRF Sewer Project in the amount of \$70,685.18 by James Hickman, 2nd by Tisha Morgan. Roll Call Vote Yes- Hickman, Warren, Barton and Morgan.

6. Adjournment.

Motion to adjourn by James Hickman, 2nd by Todd Warren. Roll Call Vote Yes- Hickman, Warren, Barton and Morgan.

Posted at City Hall, 64 Memorial Dr. (meeting site), 17 Hospital Drive, Eufaula, OK 74432 (former City Hall), and at Community Center, 121 High Street, Eufaula, OK 74432 on June 13, 2024, at 4:00 p.m.

CITY OF EUFAULA, OK

Community Center
121 High Street
Eufaula, OK 74432



MINUTES SPECIAL MEETING NOTICE AND AGENDA OF MEETINGS Monday June 17, 2024 5:30 p.m.

City Council and Eufaula Public Works Authority

The City of Eufaula encourages participation from all its citizens in public meetings. However, if participation is not possible due to a disability, notify the City Clerk in writing at least forty-eight hours prior to the scheduled meeting, and necessary accommodation will be made (ADA 28CFR/36).

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City Council

Freeholder Mayor Todd Warren
Ward 1 Council Member Tisha Morgan
Ward 2 Council Member Roger Barton
Ward 3 Council Member Jamie Upton
Ward 4 Vice Mayor James Hickman

AGENDA
EUFAULA CITY COUNCIL
June 17, 2024
5:30 p.m.

- | | |
|--------------------------|-------------------|
| 1. CALL TO ORDER | MAYOR TODD WARREN |
| 2. INVOCATION | JAMES HICKMAN |
| 3. PLEDGE OF ALLEGIANCE | MAYOR TODD WARREN |
| 4. ROLL CALL /ATTENDANCE | VALARIE COX |

Council members present: Hickman, Upton, Warren, Barton and Morgan.

5. Consideration of Acceptance, Approval, Adoption, Rejection, Amendment, and/or Postponement of the City Manager's signature on an Emergency Management Services Interlocal Agreement between the City of Eufaula and McIntosh County.

Jeb Jones. Motion to approve the City Manager's signature on an Emergency Management Services Interlocal Agreement between the City of Eufaula and McIntosh County by Todd Warren, 2nd by Jamie Upton. Roll Call Vote Yes- Hickman, Upton, Warren, Barton and Morgan.

6. Consideration of Acceptance, Approval, Adoption, Rejection, Amendment, and/or Postponement of the City Manager's signature on a Dispatch Services MOU between the City of Eufaula and the City of Checotah.

Jeb Jones. Discussion. Motion to approve the City Manager's signature on a Dispatch Services MOU between the City of Eufaula and the City of Checotah by James Hickman, 2nd by Roger Barton. Roll Call Vote Yes- Hickman, Upton, Warren, Barton and Morgan.

7. Consideration of Acceptance, Approval, Adoption, Rejection, Amendment, and/or Postponement of 24-6-1; AN ORDINANCE AMENDING THE EMPLOYEE RETIREMENT SYSTEM, DEFINED BENEFIT PLAN FOR THE CITY OF EUFAULA & EUFAULA PUBLIC WORKS AUTHORITY, OKLAHOMA; PROVIDING RETIREMENT BENEFITS FOR ELIGIBLE EMPLOYEES OF THE CITY OF EUFAULA & EUFAULA PUBLIC WORKS AUTHORITY, OKLAHOMA; PERTAINING TO PLAN OPTIONS; PROVIDING FOR EMPLOYER PICKUP OF MANDATORY CONTRIBUTIONS; PROVIDING FOR REPEALER AND SEVERABILITY; AND DECLARING AN EMERGENCY.

Jeb Jones. Discussion. Motion to approve 24-6-1; AN ORDINANCE AMENDING THE EMPLOYEE RETIREMENT SYSTEM, DEFINED BENEFIT PLAN FOR THE CITY OF EUFAULA & EUFAULA PUBLIC WORKS AUTHORITY, OKLAHOMA; PROVIDING RETIREMENT BENEFITS FOR ELIGIBLE EMPLOYEES OF THE CITY OF EUFAULA & EUFAULA PUBLIC WORKS AUTHORITY, OKLAHOMA; PERTAINING TO PLAN OPTIONS; PROVIDING FOR EMPLOYER PICKUP OF MANDATORY CONTRIBUTIONS; PROVIDING FOR REPEALER AND SEVERABILITY; AND DECLARING AN EMERGENCY by Todd Warren, 2nd by James Hickman. Roll Call Vote Yes- Hickman, Upton, Warren, Barton and Morgan.

Motion to declare an emergency by James Hickman, 2nd by Jamie Upton. Roll Call Vote Yes- Hickman, Upton, Warren, Barton and Morgan.

8. Consideration of Acceptance, Approval, Adoption, Rejection, Amendment, and/or Postponement of Budget Amendments 3.

Jeb Jones. Discussion. Motion to approve Budget Amendments 3 by James Hickman, 2nd by Jamie Upton. Roll Call Vote Yes- Hickman, Upton, Warren, Barton and Morgan.

9. Consideration of Acceptance, Approval, Adoption, Rejection, Amendment, and/or Postponement of contract agreement with Fraternal Order of Police Lodge Number 207 for Fiscal Year 2024-2025

Jeb Jones. Discussion. Motion to approve contract agreement with Fraternal Order of Police Lodge Number 207 for Fiscal Year 2024-2025 by Todd Warren, 2nd by Jamie Upton. Roll Call Vote Yes- Hickman, Upton, Warren, Barton and Morgan.

10. Consideration of Acceptance, Approval, Adoption, Rejection, Amendment, and/or Postponement of Resolution 24-06-02 adopting the Fiscal Year 2024-2025 budget for the General Fund, Airport Fund, Cemetery Perpetual Care Fund, CIP Fund, Disaster Emergency Fund, Health Department Fund, Police Account Fund, Police Drug Fund, Recreation Account Fund, and the Arvest/Southpoint Project Fund.

Jeb Jones. Motion to approve Resolution 24-06-02 adopting the Fiscal Year 2024-2025 budget for the General Fund, Airport Fund, Cemetery Perpetual Care Fund, CIP Fund, Disaster Emergency Fund, Health Department Fund, Police Account Fund, Police Drug

Fund, Recreation Account Fund, and the Arvest/Southpoint Project Fund by Jamie Upton, 2nd by Todd Warren. Roll Call Vote Yes- Hickman, Upton, Warren, Barton and Morgan.

11. REMARKS AND INQUIRIES BY CITY COUNCIL.

Upton- Whole Hawg Weekend.

Barton- Fireworks/enforcement. 212 Forrest Ave. 6th & Foley. 5th & Locust. Lots on Gilbert and Palmer.

12. ANNOUNCEMENTS.

Ribbon Cutting for the Splash Pad on June 28, 2024, at 10:00 a.m. Ribbon cutting and open house at City Hall on June 28, 2024, at 11:00 a.m.

13. ADJOURNMENT.

Motion to adjourn by James Hickman, 2nd by Todd Warren. Roll Call Vote Yes- Hickman, Upton, Warren, Barton and Morgan.

AGENDA
EUFAULA ECONOMIC DEVELOPMENT AUTHORITY
JUNE 17, 2024
5:30 p.m.

1. ROLL CALL /ATTENDANCE CITY CLERK VALARIE COX

Council members present: Hickman, Upton, Warren, Barton and Morgan.

2. APPROVAL OF MINUTES.
A. REGULAR MEETING JUNE 3, 2023.

Motion to approve minutes of the regular meeting June 3, 2023, by Todd Warren, 2nd by Tisha Morgan. Roll Call Vote yes- Hickman, Upton, Warren, Barton and Morgan.

3. Consideration of Acceptance, Approval, Adoption, Rejection, Amendment, and/or Postponement of Budget Amendment 3C.

Jeb Jones. Discussion. Motion to approve Budget Amendment 3C by James Hickman, 2nd by Tisha Morgan. Roll Call Vote Yes- Hickman, Upton, Warren, Barton and Morgan.

4. Consideration of Acceptance, Approval, Adoption, Rejection, Amendment, and/or Postponement of Resolution 24-06-03 adopting the Fiscal Year 2024-2025 budget for the Eufaula Economic Development Authority Fund.

Jeb Jones. Discussion. Motion to approve Resolution 24-06-03 adopting the Fiscal Year 2024-2025 budget for the Eufaula Economic Development Authority Fund by James Hickman, 2nd by Jamie Upton. Roll Call Vote Yes- Hickman, Upton, Warren, Barton and Morgan.

5. Adjournment.

Motion to adjourn by James Hickman, 2nd by Todd Warren. Roll Call Vote Yes- Hickman, Upton, Warren, Barton and Morgan.

AGENDA
EUFAULA PUBLIC WORKS AUTHORITY
June 17, 2024
5:30 p.m.

1. ROLL CALL /ATTENDANCE

Council members present: Hickman, Upton, Warren, Barton and Morgan.

2. Consideration of Acceptance, Approval, Adoption, Rejection, Amendment, and/or Postponement of Budget Amendment 3B.

Jeb Jones. Discussion. Motion to approve Budget Amendment 3B by James Hickman, 2nd by Jamie Upton. Roll Call Vote Yes- Hickman, Upton, Warren, Barton and Morgan.

3. Consideration of Acceptance, Approval, Adoption, Rejection, Amendment, and/or Postponement of Resolution 24-06-04 adopting the Fiscal Year 2024-2025 budget for the Eufaula Public Works Authority Fund and the Eufaula Public Works Authority/CWSRF Fund.

4. Jeb Jones. Discussion. Motion to accept Resolution 24-06-04 adopting the Fiscal Year 2024-2025 budget for the Eufaula Public Works Authority Fund and the Eufaula Public Works Authority/CWSRF Fund by Jamie Upton, 2nd by James Hickman. Roll Call Vote Yes- Hickman, Upton, Warren, Barton and Morgan.

5. Adjournment.

Motion to adjourn by Jamie Upton, 2nd by Todd Warren. Roll Call Vote Yes- Hickman, Upton, Warren, Barton and Morgan.

CITY OF EUFAULA
MONTHLY TREASURY REPORT
MAY 2024

BANK OF EUFAULA

<u>Description:</u>	<u>Beginning Bank Balance</u>	<u>Deposits and Credits</u>	<u>Withdrawals and Debits</u>	<u>Ending Bank Balance</u>	<u>Change From Prior Month</u>
General Fund	1,500,483.65	\$ 355,156.37	\$ (616,688.32)	\$ 1,238,951.70	\$ (261,531.95)
Eufaula Public Works Authority	\$ 1,796,093.87	\$ 231,765.41	\$ (257,241.67)	\$ 1,770,617.61	\$ (25,476.26)
EPWA/ Capital Improvements Fund	\$ 389,651.65	\$ 13,375.99	\$ (41,497.68)	\$ 361,529.96	\$ (28,121.69)
Airport	\$ 26,649.56	\$ 1,311.80	\$ (268.80)	\$ 27,692.56	\$ 1,043.00
City of Eufaula / CDBG	\$ -			\$ -	\$ -
Cemetery Perpetual Care	\$ 18,326.89	\$ 0.78	\$ -	\$ 18,327.67	\$ 0.78
CWSRF EPWA/ OWRB Construction Fund	\$ -			\$ -	\$ -
Dept of Commerce / CDBG	\$ 5.00	\$ -	\$ -	\$ 5.00	\$ -
EPWA SRF-SEWER	\$ 435,420.46	\$ 33,139.43	\$ (37,108.18)	\$ 431,451.71	\$ (3,968.75)
Disaster Emergency Fund	\$ 6,343.23		\$ -	\$ 6,343.23	\$ -
Eufaula Economic Develop. Authority	\$ 36,118.83	\$ 9,031.88	\$ (28,187.37)	\$ 16,963.34	\$ (19,155.49)
McIntosh County Health Dept.	\$ 7,924.13	\$ 0.67		\$ 7,924.80	\$ 0.67
Police Court Account	\$ 84,553.56	\$ 21,049.00	\$ (17,903.87)	\$ 87,698.69	\$ 3,145.13
Police Drug Fund	\$ 31,666.67			\$ 31,666.67	\$ -
DARE	\$ 1,527.34	\$ 8.00		\$ 1,535.34	\$ 8.00
City of Eufaula / Recreation Acct.	\$ 46,908.03	\$ 11,289.86	\$ (373.98)	\$ 57,823.91	\$ 10,915.88
City of Eufaula / Street Fund	\$ 326.04	\$ -	\$ -	\$ 326.04	\$ -
CWSRF-AMR	\$ 14,587.94	\$ 3,300.00	\$ (2,793.07)	\$ 15,094.87	\$ 506.93
EPWA-DWSRF	\$ 85,547.11	\$ 20,998.31	\$ -	\$ 106,545.42	\$ 20,998.31
	<u>\$ 4,482,133.96</u>	<u>\$ 700,427.50</u>	<u>\$ (1,002,062.94)</u>	\$ 4,180,498.52	\$ (301,635.44)
<u>Total Net Operating Capital</u>				\$ -	
	<u>\$ -</u>		\$ -	\$ -	

Fund Summary

Fund	Units	Amount
10-City of Eufaula General Fund	3,186.90	<u>99,445.27</u>
Grand Total:	3,186.90	99,445.27



City of Eufaula, OK

GF Claims List

By Check Number

Date Range: 06/01/2024 - 06/30/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
15314	FIRST NET AT&T	06/13/2024	Regular	0.00	36.80	1370

Bank Code Airport Acct Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	36.80
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	36.80

GF Claims List

Date Range: 06/01/2024 - 06/30/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
13644	American Fidelity	06/13/2024	Regular	0.00	80.23	212732

Bank Code EPWA Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	2	1	0.00	80.23
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	2	1	0.00	80.23

GF Claims List

Date Range: 06/01/2024 - 06/30/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: EPWA SRF Sewer-EPWA SRF Sewer 15156	LONEHICKORY CATTLE, LLC	06/13/2024	Regular	0.00	70,685.18	1035

Bank Code EPWA SRF Sewer Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	70,685.18
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	70,685.18

GF Claims List

Date Range: 06/01/2024 - 06/30/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: Eufaula Econ Dev-Eufaula Econ Dev Authority 15314	FIRST NET AT&T	06/13/2024	Regular	0.00	47.14	1487

Bank Code Eufaula Econ Dev Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	47.14
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	47.14

GF Claims List

Date Range: 06/01/2024 - 06/30/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: General Fund Acct-General Fund Acct						
00203	Atwood Distributing, L.P.	06/03/2024	Regular	0.00	-600.00	36633
00203	Atwood Distributing, L.P.	06/03/2024	Regular	0.00	600.00	36633
67	BURDINE Farm Supply	06/03/2024	Regular	0.00	175.88	36634
239	EUFAULA AUTO PARTS NAPA	06/03/2024	Regular	0.00	479.79	36635
15686	Integrity Staffing Solutions, LLC	06/03/2024	Regular	0.00	2,103.68	36636
14912	MCINTOSH COUNTY CLERK	06/03/2024	Regular	0.00	18.00	36637
14912	MCINTOSH COUNTY CLERK	06/03/2024	Regular	0.00	18.00	36638
14912	MCINTOSH COUNTY CLERK	06/03/2024	Regular	0.00	18.00	36639
00186	Miller Office Equipment	06/03/2024	Regular	0.00	44.05	36640
00145	OPTIONS, INC	06/03/2024	Regular	0.00	934.00	36641
759	O'REILLY AUTO PARTS	06/03/2024	Regular	0.00	140.97	36642
00299	Signature Coins, Signature Pins, Signature Patch	06/03/2024	Regular	0.00	645.00	36643
14215	ULINE	06/03/2024	Regular	0.00	434.54	36644
15498	US Fleet Tracking LLC	06/03/2024	Regular	0.00	459.20	36645
13644	American Fidelity	06/13/2024	Regular	0.00	75.90	36646
00134	Atwood Welding & Custom Fabrication, LLC	06/13/2024	Regular	0.00	600.00	36647
00134	Atwood Welding & Custom Fabrication, LLC	06/13/2024	Regular	0.00	-600.00	36647
15429	Auto Doctors	06/13/2024	Regular	0.00	71.05	36648
94	CANADIAN VALLEY ELECTRIC	06/13/2024	Regular	0.00	300.00	36649
14214	CINTAS	06/13/2024	Regular	0.00	125.30	36650
00251	Cunningham Construction Services, LLC	06/13/2024	Regular	0.00	44,250.00	36651
13372	DEARBORN NATIONAL	06/13/2024	Regular	0.00	57.96	36652
14171	Delta Dental	06/13/2024	Regular	0.00	323.34	36653
1838	DUNN COUNTRY MOTORS	06/13/2024	Regular	0.00	162.75	36654
00190	Enterprise FM Trust	06/13/2024	Regular	0.00	9,597.59	36655
239	EUFAULA AUTO PARTS NAPA	06/13/2024	Regular	0.00	9.91	36656
379	EUFAULA F.O.P. LODGE #207	06/13/2024	Regular	0.00	275.00	36657
82	EUFAULA TRUE VALUE	06/13/2024	Regular	0.00	388.93	36658
00315	F & S AUTOMOTIVE	06/13/2024	Regular	0.00	969.88	36659
15314	FIRST NET AT&T	06/13/2024	Regular	0.00	1,436.86	36660
758	FLEETCOR TECHNOLOGIES	06/13/2024	Regular	0.00	2,674.58	36661
15036	HELMS CONSTRUCTION	06/13/2024	Regular	0.00	1,690.00	36662
15846	La Tire Shop	06/13/2024	Regular	0.00	640.00	36663
12511	LIBERTY NATIONAL LIFE INSUR.	06/13/2024	Regular	0.00	64.52	36664
217	McINTOSH COUNTY ASSESSOR	06/13/2024	Regular	0.00	50.00	36665
14912	MCINTOSH COUNTY CLERK	06/13/2024	Regular	0.00	72.00	36666
14158	MetLife	06/13/2024	Regular	0.00	64.80	36667
231	MR. PRINTER	06/13/2024	Regular	0.00	285.12	36668
241	NELSON FEED & SEED, INC.	06/13/2024	Regular	0.00	763.30	36669
260	O N G	06/13/2024	Regular	0.00	603.93	36670
12804	OK CENTRALIZED SUPPORT	06/13/2024	Regular	0.00	152.14	36671
12527	OK CENTRALIZED SUPPORT	06/13/2024	Regular	0.00	75.87	36672
12218	OK CENTRALIZED SUPPORT	06/13/2024	Regular	0.00	173.06	36673
257	OKLAHOMA MUNICIPAL RETIREMENT	06/13/2024	Regular	0.00	1,801.10	36674
14456	OPEHW HEALTH PLAN	06/13/2024	Regular	0.00	5,611.35	36676
759	O'REILLY AUTO PARTS	06/13/2024	Regular	0.00	67.46	36677
00316	PRINTY PLEASE LLC	06/13/2024	Regular	0.00	2,690.00	36678
284	QUILL CORPORATION	06/13/2024	Regular	0.00	67.95	36679
00289	Redline Fire Equipment & Supply, LLC	06/13/2024	Regular	0.00	2,973.17	36680
12832	RODEBUSH SEPTIC SERVICE	06/13/2024	Regular	0.00	1,125.00	36681
00314	RSI, INC	06/13/2024	Regular	0.00	315.00	36682
336	T. H. ROGERS LUMBER CO.	06/13/2024	Regular	0.00	126.47	36683
15344	VIP TECHNOLOGY GROUP LLC	06/13/2024	Regular	0.00	4,886.76	36684
15780	Yandell & Sons Mowing	06/13/2024	Regular	0.00	4,700.00	36685
292	OK POLICE PENSION & RETIREMENT	06/07/2024	Bank Draft	0.00	1,452.54	DFT0001054
292	OK POLICE PENSION & RETIREMENT	06/07/2024	Bank Draft	0.00	2,360.35	DFT0001055
321	BANK OF EUFAULA	06/07/2024	Bank Draft	0.00	2,745.06	DFT0001056
321	BANK OF EUFAULA	06/07/2024	Bank Draft	0.00	1,176.50	DFT0001057
107	OKLAHOMA TAX COMMISSION	06/07/2024	Bank Draft	0.00	1,271.00	DFT0001058
248	OK EMPLOYMENT SECURITY COMM.	06/07/2024	Bank Draft	0.00	352.62	DFT0001059

GF Claims List

Date Range: 06/01/2024 - 06/30/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
321	BANK OF EUFAULA	06/07/2024	Bank Draft	0.00	5,030.54	DFT0001060
292	OK POLICE PENSION & RETIREMENT	06/21/2024	Bank Draft	0.00	1,256.08	DFT0001073
292	OK POLICE PENSION & RETIREMENT	06/21/2024	Bank Draft	0.00	2,041.12	DFT0001074
321	BANK OF EUFAULA	06/21/2024	Bank Draft	0.00	2,791.29	DFT0001075
321	BANK OF EUFAULA	06/21/2024	Bank Draft	0.00	1,173.48	DFT0001076
107	OKLAHOMA TAX COMMISSION	06/21/2024	Bank Draft	0.00	1,283.00	DFT0001077
248	OK EMPLOYMENT SECURITY COMM.	06/21/2024	Bank Draft	0.00	307.08	DFT0001078
321	BANK OF EUFAULA	06/21/2024	Bank Draft	0.00	5,017.72	DFT0001079

Bank Code General Fund Acct Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	75	52	0.00	96,389.16
Manual Checks	0	0	0.00	0.00
Voided Checks	0	2	0.00	-1,200.00
Bank Drafts	14	14	0.00	28,258.38
EFT's	0	0	0.00	0.00
	89	68	0.00	123,447.54

GF Claims List

Date Range: 06/01/2024 - 06/30/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: Police Acct-Police Acct						
82	EUFAULA TRUE VALUE	06/03/2024	Regular	0.00	15.87	3334
00200	Aberdeen Enterprizes II, Inc	06/13/2024	Regular	0.00	147.38	3335
82	EUFAULA TRUE VALUE	06/13/2024	Regular	0.00	40.57	3336
00319	Skylas Donndelinger	06/13/2024	Regular	0.00	319.00	3337

Bank Code Police Acct Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	4	4	0.00	522.82
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	4	4	0.00	522.82

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	84	60	0.00	167,761.33
Manual Checks	0	0	0.00	0.00
Voided Checks	0	2	0.00	-1,200.00
Bank Drafts	14	14	0.00	28,258.38
EFT's	0	0	0.00	0.00
	98	76	0.00	194,819.71

Fund Summary

Fund	Name	Period	Amount
10	City of Eufaula General Fund	6/2024	123,447.54
30	AIRPORT ACCOUNT	6/2024	36.80
37	EUFAULA ECONOMIC DEVELOP AUTH	6/2024	47.14
41	POLICE ACCOUNT	6/2024	522.82
90	Public Works Authority	6/2024	80.23
97	Eufaula Public Works/CWSRF	6/2024	70,685.18
			194,819.71



City Council Agenda Item No. 9

Meeting Date: July 1, 2024

Agenda Item Memo

Item Title: Consideration of Acceptance, Approval, Adoption, Rejection, Amendment, and/or Postponement to approve the City Manager's signature on a lease agreement between the City of Eufaula and Community Action Resource & Development (CARD) for the Senior Center located at 121 High Street, for Fiscal Year 24-25.

Initiator: Staff.

Staff Information Source: Jeb Jones, City Manager.

Background: Community Action Resource & Development is the new service provider for the EODD Senior Meals Program. This annual lease agreement will allow the continuation of the Senior Meals Program at the community center. There are no changes to the terms from the 2023-2024 lease agreement with the previous provider, MC Nutrition.

Council Pillar: Tourism and Recreation / Health Care

Financial Impact: \$4,800 in annual revenue, deposited to the General Fund, Facility Rental, 10-00-5120-00.

Attachment: Lease agreement.

Recommended Action: Approval of the item.

Commercial Lease (Usage) Agreement

This Commercial Lease Agreement (Lease) is entered into on **July 1, 2024**, by and between the **City of Eufaula (Landlord)** and **Community Action Resource & Development, Inc.**, also known as "**CARD**" **Sr. Nutrition (Tenant)**. Landlord is the owner of land and improvements whose address is: 121 High Street, Eufaula, OK 74432 in the County of McIntosh.

Landlord desires to lease the Leased Premises (kitchen, including storage areas, dining area, restrooms, manager office) to Tenant, and Tenant desires to lease the Lease Premises from Landlord for the term, at the rental and upon the provisions set forth herein.

Therefore, in consideration of the mutual promises contained herein, and for other good and valuable consideration, it is agreed:

The Initial Term of the Lease shall begin on **July 1, 2024** and end on **June 30, 2025**. This program will be available Monday through Friday, 8 A.M. to 3 P.M. for 52 weeks per year, except for holidays of the State or of the City of Eufaula and other days as determined by the Lessee. Landlord specifically retains the right to utilize the leased premises anytime the leased premises are not in use for normal operations by the Tenant. Landlord may not utilize Lessee food and supplies or kitchen and computer equipment unless specifically authorized to do so.

Tenant shall pay to Landlord during the Initial Term, rent of \$4,800 dollars, payable in instalments of \$400 dollars per month.

Property Taxes

Landlord shall pay, prior to delinquency, all general real estate taxes and installments of special assessments coming due during the Lease term on the Leased Premises, and all personal property taxes with respect to Landlord's personal property, if any, on the Leased Premises. Tenant shall be responsible for paying all personal property taxes with respect to Tenant's personal property at the Leased Premises.

Insurance

Landlord shall maintain fire and extended coverage insurance on the Building and the Leased Premises in such amount as Landlord shall deem appropriate. Tenant shall be responsible, at its expense, for fire and extended coverage insurance on all of its personal property, including removable trade fixtures, located in the Leased Premises.

Landlord Paid Utilities

Landlord shall pay all charges for water, sewer, gas, electricity and other services and utilities used by Tenant and Landlord on the Leased Premises during the term of this Lease.

Maintenance

It is expressly agreed by and between the parties hereto that the tenant will maintain the site in a proper manner. The Tenant will maintain the premises and personal property. The Landlord shall maintain the maintenance on the heating and air conditioning systems such as compressor or heat exchangers. Landlord shall maintain the maintenance on all structural members, such as roof, sewer

line collapse, ceiling structural failure and the HVAC duct failure. Tenant shall be responsible for all maintenance or damage caused by the Tenant to the leased premises. Tenant shall clean the leased premises after each day's usage. Landlord shall clean the leased premises after utilizing the leased premises as authorized above.

Phone/Internet Service

Tenant has the right to contract for phone/internet service. The phone/internet service will be restricted to use by Tenant staff only.

Equipment

It is further agreed that any and all equipment, machinery and supplies purchased by Tenant or previously provided by Tenant shall be covered by Tenant upon termination of this lease or expiration of the program.

Landlord shall have the right to enter upon the leased premises at reasonable hours to inspect the same, provided Landlord shall not thereby unreasonably interfere with Tenant's business on the Leased Premises.

Condemnation

If any legally constituted authority condemns the Building or such part thereof which shall make the Leased Premises unsuitable for leasing, this Lease shall cease when the public authority takes possession, and the Landlord and Tenant shall account for rental as of that date. Such termination shall be without prejudice to the rights of either party to recover compensation from the condemning authority for any loss or damage caused by the condemnation. Neither party shall have any rights in or to any award made to the other by the condemning authority.

Subordination

Tenant accepts this Lease subject and subordinate to any mortgage, deed of trust or other lien presently existing or hereafter arising upon the Leased Premises, or upon the Building and to any renewals, refinancing and extensions thereof, but Tenant agrees that any such mortgagee shall have the right at any time to subordinate such mortgage, deed of trust or other lien to this Lease on such terms and subject to such conditions as such mortgagee may deem appropriate in its discretion. Landlord is hereby irrevocably vested with full power and authority to subordinate this Lease to any mortgage, deed of trust or other lien now existing or hereafter placed upon the Leased Premises of the Building. Tenant agrees that it will from time to time upon request by Landlord execute and deliver to such persons as Landlord shall request a statement in recordable form certifying that this Lease is in full force and effect (or if there have been modifications, that the same is in full force and effect as so modified), stating the dates to which rent and other charges payable under this Lease have been paid, stating that Landlord is not in default hereunder (or if Tenant alleges a default stating the nature of such alleged default) and further stating such other matters as Landlord shall reasonably require.

Notice

Any notice required or permitted under this Lease shall be deemed sufficiently given or served if sent by United States certified mail, return receipt requested, addressed as follows:

Landlord:

City Manager
City of Eufaula
PO Box 684
Eufaula, OK 74432

Tenant:

Becky Crawford - Sr. Nutrition & Advantage Dir.
Community Action Resource & Development
P.O. Box 947
Claremore, OK 74018

Successors

The provisions of this Lease shall extend to and be binding upon Landlord and Tenant and their respective legal representatives, successors and assigns.

Consent

Landlord shall not unreasonable withhold or delay its consent with respect to any matter for which Landlord's consent is required or desirable under this Lease.

Compliance with Law

Tenant and Landlord each shall comply with and by interpreted with all laws from the State of Oklahoma, orders, ordinances and other public requirements now or hereafter affecting the Leased Premises, with jurisdiction in McIntosh County, Oklahoma.


Final Agreement

This agreement terminates and supersedes all prior understandings or agreements on the subject matter hereof. The Parties may modify this agreement only by a further writing by both parties. This agreement may be terminated by notification of either party, providing a minimum of thirty (30) days notice for termination.

Signed this _____ day of _____, 20_____.

IN WITNESS WHEREOF, the parties have executed this Lease as of the day and year first above written.

Jeb S. Jones, City Manager
City of Eufaula
Landlord



Karol May, Executive Director
Community Action Resource & Dev.
Tenant

Fund Summary

Fund	Units	Amount
90-Public Works Authority	1,361.00	35,373.88
Grand Total:	1,361.00	35,373.88



Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: EPWA-EPWA						
95-02	ACCURATE ENVIRONMENTAL LLC	06/03/2024	Regular	0.00	810.00	212726
82-02	EUFAULA TRUE VALUE	06/03/2024	Regular	0.00	9.87	212727
12073-02	SHARPE'S DEPARTMENT STORE	06/03/2024	Regular	0.00	114.99	212728
14482-02	SUE'S RECYCLING & SANITATION	06/03/2024	Regular	0.00	12,680.32	212729
14152-02	USA BLUE BOOK	06/03/2024	Regular	0.00	2,252.90	212730
14323-02	VYVE BROADBAND A,INC	06/03/2024	Regular	0.00	105.90	212731
15672-02	AT T	06/13/2024	Regular	0.00	1,517.75	212733
94-02	CANADIAN VALLEY ELECTRIC	06/13/2024	Regular	0.00	450.00	212734
13372-02	DEARBORN NATIONAL	06/13/2024	Regular	0.00	20.00	212735
14171-02	Delta Dental	06/13/2024	Regular	0.00	115.03	212736
00190-02	Enterprise FM Trust	06/13/2024	Regular	0.00	608.52	212737
239-02	EUFAULA AUTO PARTS NAPA	06/13/2024	Regular	0.00	33.71	212738
82-02	EUFAULA TRUE VALUE	06/13/2024	Regular	0.00	334.65	212739
15314-02	FIRST NET AT&T	06/13/2024	Regular	0.00	891.88	212740
758-02	FLEETCOR TECHNOLOGIES	06/13/2024	Regular	0.00	985.93	212741
12511-02	LIBERTY NATIONAL LIFE INSUR.	06/13/2024	Regular	0.00	90.30	212742
14158-02	MetLife	06/13/2024	Regular	0.00	30.48	212743
257-02	OKLAHOMA MUNICIPAL RETIREMENT	06/13/2024	Regular	0.00	1,127.82	212744
14456-02	OPEHW HEALTH PLAN	06/13/2024	Regular	0.00	2,696.64	212745
759-02	O'REILLY AUTO PARTS	06/13/2024	Regular	0.00	403.07	212746
15326-02	SHEILA EDWARDS	06/13/2024	Regular	0.00	5,000.00	212747
336-02	T. H. ROGERS LUMBER CO.	06/13/2024	Regular	0.00	17.65	212748
14152-02	USA BLUE BOOK	06/13/2024	Regular	0.00	161.29	212749
15344-02	VIP TECHNOLOGY GROUP LLC	06/13/2024	Regular	0.00	90.00	212750
14515-02	WATER TECH, INC	06/13/2024	Regular	0.00	8,160.00	212751
321-02	BANK OF EUFAULA	06/07/2024	Bank Draft	0.00	817.08	DFT0001049
264-02	OKLAHOMA TAX COMMISSION	06/07/2024	Bank Draft	0.00	463.00	DFT0001050
321-02	BANK OF EUFAULA	06/07/2024	Bank Draft	0.00	1,730.90	DFT0001051
321-02	BANK OF EUFAULA	06/07/2024	Bank Draft	0.00	404.82	DFT0001052
248-02	OK EMPLOYMENT SECURITY COMM.	06/07/2024	Bank Draft	0.00	140.10	DFT0001053
321-02	BANK OF EUFAULA	06/21/2024	Bank Draft	0.00	771.43	DFT0001061
264-02	OKLAHOMA TAX COMMISSION	06/21/2024	Bank Draft	0.00	437.00	DFT0001062
321-02	BANK OF EUFAULA	06/21/2024	Bank Draft	0.00	1,660.32	DFT0001063
321-02	BANK OF EUFAULA	06/21/2024	Bank Draft	0.00	388.32	DFT0001064
248-02	OK EMPLOYMENT SECURITY COMM.	06/21/2024	Bank Draft	0.00	121.40	DFT0001065
321-02	BANK OF EUFAULA	06/20/2024	Bank Draft	0.00	11.54	DFT0001080
264-02	OKLAHOMA TAX COMMISSION	06/20/2024	Bank Draft	0.00	4.00	DFT0001081
321-02	BANK OF EUFAULA	06/20/2024	Bank Draft	0.00	12.40	DFT0001082
321-02	BANK OF EUFAULA	06/20/2024	Bank Draft	0.00	2.90	DFT0001083
248-02	OK EMPLOYMENT SECURITY COMM.	06/20/2024	Bank Draft	0.00	1.00	DFT0001084

Bank Code EPWA Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	34	25	0.00	38,708.70
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	15	15	0.00	6,966.21
EFT's	0	0	0.00	0.00
	49	40	0.00	45,674.91

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	34	25	0.00	38,708.70
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	15	15	0.00	6,966.21
EFT's	0	0	0.00	0.00
	49	40	0.00	45,674.91

Fund Summary

Fund	Name	Period	Amount
90	Public Works Authority	6/2024	45,674.91
			45,674.91



Public Works Agenda Item No.5

Meeting Date: July 1, 2024

Agenda Item Memo

Item Title: Consideration of Acceptance, Approval, Adoption, Rejection, Amendment, and/or Postponement of pay application #15 from Lone Hickory Cattle L.L.C. for the CWSRF Sewer Project in the amount of \$45,010.24.

Initiator: Staff

Information Source: Jeb Jones, City Manager

Background: DEQ prefers that construction payments be approved by the governing body, that the invoiced services be within the scope of the projects, and that the governing body approve the contract documents. The engineer and staff reviewed and verified the contractor's application for payment, and DEQ has done a preliminary review. Upon approval by the governing body, DEQ will complete its review before issuing funds to the Authority, which will then be used to pay the contractor.

This pay application is for materials and supplies for the Sewer Improvement Project.

Council Pillar: Reliable Infrastructure/Fiscal Sustainability

Financial Impact: \$45,010.24 budgeted in Eufaula Public Works/CWSRF, Capital Outlay, 97-92-6401-00.

Attachment: DW-271 and Invoices.

Recommended Action: Approval of pay application #15

Contractor's Application for Payment No.

15

	Application Period: 5/22/24 to 06/19/2024	Application Date: June 19, 2024
To (Owner): Eufaula Public Works	From (Contractor): Lonehickory Cattle L.L.C.	Via (Engineer): Cowan Group Engineering LLC
Project: Sanitary Sewer Improvements	Contract: ORF-22-0016-CW	
Owner's Contract No.:	Contractor's Project No.:	Engineer's Project No.: 20-922

Application for Payment

Change Order Summary

Approved Change Orders		
Number	Additions	Deductions
1	\$904,071.00	-
		-
TOTALS	\$904,071.00	\$0.00
NET CHANGE BY CHANGE ORDERS		
	\$904,071.00	

1. ORIGINAL CONTRACT PRICE	\$2,282,071.00
2. Net change by Change Orders	\$904,071.00
3. CURRENT CONTRACT PRICE (Line 1 ± 2)	\$3,186,142.00
4. TOTAL COMPLETED AND STORED TO DATE (Column F on Progress Estimate)	\$1,556,167.26
5. RETAINAGE:	
a. 5 % x \$1,456,172.00 Contract Amount	\$72,808.60
b. 5 % x \$99,995.26 Stored Material	\$4,999.76
c. Total Retainage (Line 5a + Line 5b)	\$77,808.36
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c)	\$1,478,358.90
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)	\$1,433,348.66
8. AMOUNT DUE THIS APPLICATION	\$45,010.24
9. BALANCE TO FINISH, PLUS RETAINAGE (Column G on Progress Estimate + Line 5 above)	\$1,707,783.10

Contractor's Certification

The undersigned Contractor certifies that: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

By: <i>W. Kelly</i>	Date: 6-19-24
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Payment of:	\$45,010.24 <small>(Line 8 or other - attach explanation of other amount)</small>	
is recommended by:	<i>Michael Taylor</i> <small>(Engineer)</small>	6/25/24 <small>(Date)</small>
Payment of:		
is approved by:		
Approved by:		

Progress Estimate

Contractor's Application

Bid Item No		Description		Bid Quantity	Unit	Unit Price	Bid Value	Estimated Quantity Installed	Value	Materials Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	% (E) / B	Balance to Finish (B - F)
SANITARY SEWER IMPROVEMENTS													
1		1	MOBILIZATION	LS		\$ 50,000.00	\$ 50,000.00	0.50	\$ 25,000.00	\$ -	\$ 25,000.00	50%	\$ 25,000.00
2		2185	8-INCH PVC SDR-35 SANITARY SEWER (TRENCHING)	LF		\$ 60.00	\$ 131,100.00	1430	\$ 85,800.00	\$ 7,120.76	\$ 92,920.76	71%	\$ 38,179.24
3		832	10-INCH PVC SDR-35 SANITARY SEWER (TRENCHING)	LF		\$ 70.00	\$ 58,240.00		\$ -	\$ 20,915.64	\$ 20,915.64	36%	\$ 37,324.36
4		27764	8-INCH HDPE DR-17 SANITARY SEWER (BURSTING)	LF		\$ 60.00	\$ 1,665,840.00	14133	\$ 847,980.00	\$ 44,268.61	\$ 892,248.61	54%	\$ 773,591.39
5		331	10-INCH HDPE DR-17 SANITARY SEWER (BURSTING)	LF		\$ 70.00	\$ 23,170.00		\$ -	\$ -	\$ -	0%	\$ 23,170.00
6		358	SERVICE CONNECTION	EA		\$ 800.00	\$ 286,400.00	167	\$ 133,600.00	\$ 17,957.75	\$ 151,557.75	53%	\$ 134,842.25
7		230	CEMENTITIOUS MANHOLE COATING	VF		\$ 100.00	\$ 23,000.00		\$ -	\$ -	\$ -	0%	\$ 23,000.00
8		4	NEW MANHOLE FRAME, COVER, AND SEAL	EA		\$ 1,250.00	\$ 5,000.00		\$ -	\$ -	\$ -	0%	\$ 5,000.00
9		10	3" MANHOLE GRADE ADJUSTMENT WITH SEAL AND REPLACE FRAME	EA		\$ 1,000.00	\$ 10,000.00	4	\$ 4,000.00	\$ -	\$ 4,000.00	40%	\$ 6,000.00
10		60	STANDARD 4' DIAMETER MANHOLE REMOVAL AND REPLACEMENT	EA		\$ 5,000.00	\$ 300,000.00	29	\$ 145,000.00	\$ 9,732.50	\$ 154,732.50	52%	\$ 145,267.50
11		32	STANDARD 4' DIAMETER MANHOLE NEW CONSTRUCTION	EA		\$ 5,000.00	\$ 160,000.00		\$ -	\$ -	\$ -	0%	\$ 160,000.00
12		20	REPLACE BENCH & TROUGH	EA		\$ 1,500.00	\$ 30,000.00	1	\$ 1,500.00	\$ -	\$ 1,500.00	5%	\$ 28,500.00
13		1174	ASPHALT REMOVAL AND REPLACEMENT	SY		\$ 65.00	\$ 76,310.00	1302	\$ 84,630.00	\$ -	\$ 84,630.00	111%	\$ (8,320.00)
14		150	CONCRETE REMOVAL AND REPLACEMENT	SY		\$ 65.00	\$ 9,750.00	142	\$ 9,230.00	\$ -	\$ 9,230.00	95%	\$ 520.00
15		2931	SOLID SLAB SODDING	SY		\$ 10.00	\$ 29,310.00		\$ -	\$ -	\$ -	0%	\$ 29,310.00
16		109	EXTRA DEPTH MANHOLE	VF		\$ 150.00	\$ 16,350.00		\$ -	\$ -	\$ -	0%	\$ 16,350.00
17		31112	PRE INSTALLATION VIDEO INSPECTION	LF		\$ 4.00	\$ 124,448.00	15686	\$ 62,744.00	\$ -	\$ 62,744.00	50%	\$ 61,704.00
18		31112	POST INSTALLATION VIDEO INSPECTION	LF		\$ 2.00	\$ 62,224.00	10844	\$ 21,688.00	\$ -	\$ 21,688.00	35%	\$ 40,536.00
19		1	TESTING	LS		\$ 10,000.00	\$ 10,000.00		\$ -	\$ -	\$ -	0%	\$ 10,000.00
20		1	BYPASS PUMPING	LS		\$ 7,500.00	\$ 7,500.00		\$ -	\$ -	\$ -	0%	\$ 7,500.00
21		1	TEMPORARY EROSION AND SEDIMENT CONTROL	LS		\$ 2,500.00	\$ 2,500.00		\$ -	\$ -	\$ -	0%	\$ 2,500.00
22		1	TRAFFIC CONTROL	LS		\$ 5,000.00	\$ 5,000.00		\$ -	\$ -	\$ -	0%	\$ 5,000.00
23		20	SPOT REPAIRS	EA		\$ 5,000.00	\$ 100,000.00	7	\$ 35,000.00	\$ -	\$ 35,000.00	35%	\$ 65,000.00
Base Totals							\$ 3,186,142.00		\$ 1,456,172.00	\$ 99,995.26	\$ 1,556,167.26	\$ 0.49	\$ 1,629,974.74

Stored Material Summary

Contractor's Application

For (contract):		Sanitary Sewer Improvements		Application Number:		15			
Application Period:		05/22/24 to 06/19/2024		Application Date:		6/19/2024			
A	B	C		D		E		F	G
Invoice No	Shop Drawing Transmittal No.	Materials Description	Stored Previously		Stored this Month		Incorporated in Work		Materials Remaining in Storage (\$) (E subtotal - F)
			Date (Month/Year)	Amount (\$)	Amount (\$)	Subtotal (D + E)	Date (Month/Year)	Amount (\$)	
		MOBILIZATION				\$ -		\$ -	\$ -
		8-INCH PVC SDR-35 SANITARY SEWER (TRENCHING)			\$ 23,279.76	\$ 23,279.76		\$ 16,159.00	\$ 7,120.76
		10-INCH PVC SDR-35 SANITARY SEWER (TRENCHING)			\$ 20,915.64	\$ 20,915.64		\$ -	\$ 20,915.64
		8-INCH HDPE DR-17 SANITARY SEWER (BURSTING)			\$ 194,926.39	\$ 194,926.39		\$ 150,657.78	\$ 44,268.61
		10-INCH HDPE DR-17 SANITARY SEWER (BURSTING)				\$ -		\$ -	\$ -
		SERVICE CONNECTION			\$ 57,416.51	\$ 57,416.51		\$ 39,458.76	\$ 17,957.75
		CEMENTITIOUS MANHOLE COATING				\$ -		\$ -	\$ -
		NEW MANHOLE FRAME, COVER, AND SEAL				\$ -		\$ -	\$ -
		3" MANHOLE GRADE ADJUSTMENT WITH SEAL AND REPLACE FRAME , COVER, AND SEAL			\$ -	\$ -		\$ -	\$ -
		STANDARD 4' DIAMETER MANHOLE REMOVAL AND REPLACEMENT			\$ 32,192.00	\$ 32,192.00		\$ 22,459.50	\$ 9,732.50
		STANDARD 4' DIAMETER MANHOLE NEW CONSTRUCTION				\$ -		\$ -	\$ -
		REPLACE BENCH & TROUGH				\$ -		\$ -	\$ -
		ASPHALT REMOVAL AND REPLACEMENT				\$ -		\$ -	\$ -
		CONCRETE REMOVAL AND REPLACEMENT				\$ -		\$ -	\$ -
		SOLID SLAB SODDING				\$ -		\$ -	\$ -
		EXTRA DEPTH MANHOLE				\$ -		\$ -	\$ -
		PRE INSTALLATION VIDEO INSPECTION				\$ -		\$ -	\$ -
		POST INSTALLATION VIDEO INSPECTION				\$ -		\$ -	\$ -
		TESTING				\$ -		\$ -	\$ -
		BYPASS PUMPING				\$ -		\$ -	\$ -
		TEMPORARY EROSION AND SEDIMENT CONTROL				\$ -		\$ -	\$ -
		TRAFFIC CONTROL				\$ -		\$ -	\$ -
		SPOT REPAIRS				\$ -		\$ -	\$ -
		Totals			\$ 328,730.30			\$ 228,735.04	\$ 99,995.26

CLEAN WATER STATE REVOLVING FUND

OUTLAY REPORT AND REQUEST FOR LOAN PROCEEDS FOR CONSTRUCTION PROGRAMS FROM THE WASTEWATER FACILITY CONSTRUCTION REVOLVING LOAN ACCOUNT (CWSRF)		1. DISBURSEMENT REQUEST NO. 16	PAGE 1 OF 1	
		2. LOAN NUMBER ASSIGNED BY OWRB: ORF-22-0016-CW		
3. EMPLOYEE IDENTIFICATION NUMBER ****2197	4. RECIPIENT ACCOUNT OR OTHER ID NUMBER: ABA # ****3338 CHECKING # ***3989	5. PERIOD COVERED BY THIS REPORT FROM: (mm/dd/yyyy) 5/22/2024 TO: (mm/dd/yyyy) 6/19/2024		
6. RECIPIENT ORGANIZATION Name: The Eufaula Public Works Authority No. and Street: P.O. Box 684 City/State/Zip: Eufaula OK 74432		7. PAYEE (if different than No. 6) Name: No. and Street: City/State/Zip:		
8. STATUS OF FUNDS				
CLASSIFICATIONS	BUDGET & PAYMENT TRACKING			TOTAL (cumulative amounts)
	BUDGET AMOUNTS	PREVIOUS TOTALS	THIS REQUEST	
a. Manhole and Line Replacement	\$ 2,700,597.50	\$ 1,433,348.66	\$ 45,010.24	\$ 1,478,358.90
b. Bond Counsel Fee and Expenses	\$ 44,455.00	\$ 44,455.00	\$ -	\$ 44,455.00
c. Financial Advisor Fee and Expenses	\$ 30,470.00	\$ 30,470.00	\$ -	\$ 30,470.00
d. Local Counsel Fee	\$ 20,977.50	\$ 20,977.50	\$ -	\$ 20,977.50
e. Trustee Bank Acceptance Fee	\$ 500.00	\$ 500.00	\$ -	\$ 500.00
f.	\$ -	\$ -	\$ -	\$ -
g.	\$ -	\$ -	\$ -	\$ -
h.	\$ -	\$ -	\$ -	\$ -
i.	\$ -	\$ -	\$ -	\$ -
j.	\$ -	\$ -	\$ -	\$ -
k.	\$ -	\$ -	\$ -	\$ -
l. Contingency	\$ -	N/A	N/A	N/A
m. TOTALS	\$ 2,797,000.00	\$ 1,529,751.16	\$ 45,010.24	\$ 1,574,761.40
n. Amount Previously Requested	N/A	N/A	N/A	\$ 1,529,751.16
o. Amount of this request	N/A	N/A	N/A	\$ 45,010.24
p. Percent complete w/ construction	N/A	N/A	N/A	54.74%
9. CERTIFICATION I certify that to the best of my knowledge and belief the billed cost or disbursement represents the amount due which has not been previously requested and that an inspection has been performed on all construction.	a. Recipient	SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	DATE REPORT SUBMITTED 7/1/2024	
		TYPED/PRINTED NAME AND TITLE J Todd Warren, Chairman	TELEPHONE NO. (918) 689-2534	
	b. Representative Certifying to line 8.o.	SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	DATE REPORT SUBMITTED 7/1/2024	
		TYPED/PRINTED NAME AND TITLE Valarie Cox, Secretary	TELEPHONE NO. (918)689-2534	



June 25, 2024

Clean Water State Revolving Fund
Oklahoma Water Resources Board
3800 N Classen Blvd.
Oklahoma City, Oklahoma 73118
Attn: Matthew Cortez

Subject: Eufaula Public Works Authority Sanitary Sewer System Improvements
CWSRF-ORF-22-0016-CW: Davis-Bacon Payroll Reporting

We have reviewed the weekly payroll submissions for the month of **May - June 2024** for the above referenced project. Payroll records indicate that employees are paid weekly, without unauthorized payroll deductions, and in accordance with the wage determination established in the Contract. The reviewed payroll records will be kept on file at **Cowan Group Engineering, LLC** until the Contract is complete, when they will be delivered to the Eufaula Public Works Authority.

Respectfully,

A handwritten signature in blue ink that reads "Michael Taylor". The signature is written in a cursive, flowing style.

Michael Taylor, PE
Project Manager

City Manager Report

Month in Review (notable items)

- We have finalized the Fire Station plans. Cowan Engineering is helping with the site plan, structure pad, drainage, and ODOT Driveway Permit. **Update:** This is still ongoing; they have been to the station site to collect their information, and I am waiting to receive the completed information. **Update:** The site engineering is complete, and I have met with Zach McQuay to discuss the pad work and concrete. I am currently working with Superior Building on the building specs. Next week, I will put the bid out for the building and concrete so we can get this project moving. **Update:** We have advertised bids for the Fire Station building and a separate bid for the Fire Station Site, Pad, and Concrete Work; both will open on April 14th. **Update:** Bids were received; I felt the response was good with reasonably priced proposals. These will be presented to you for approval at the May 1st council meeting. **Update:** The contractor has moved his equipment on site and has started the site preparation. We should see steady progress through June; I anticipate having this portion of the project complete by late July. **Update:** Since we have changed contractors, McQuay has completed the pad and should be moving forward with the concrete in the near future. **Update:** McQuay Construction has started the concrete forms for the pad and piers. Zach was finishing up the Splash Pad and another project; he should be taking action on the Fire Dept. any day. **Update:** McQuay Construction started digging the footings for the station the week of 9/25/23. **Update:** McQuay Construction has completed the pad preparation, and Richmond Plbg. completed the plumbing rough-in. McQuay is scheduling the pour. **Update:** The pad for the new station is complete; the red iron frame of the building is complete. I have scheduled the construction of the building with the successful bidder, which I estimate to be 60 days out. I have also submitted an application for a driveway permit with ODOT and anticipate receiving that within 30-45 days. **Update:** The low bidder for the Fire Dept. building has backed out due to workload. I have contacted with the second low bid on the project, which is Lewis Fencing and Construction. They will begin the project in 30-45 days after completing a previously scheduled building commitment. Additionally, ODOT approved the driveway permit for the site, and Public Works staff will complete the driveway installation. **Update:** We continue to be on hold waiting for Lewis Fencing and Construction to complete a project in McAlester before they are able to start the fire station. **Update 2.24:** We are getting very close to beginning construction of the Fire Station building. The structural steel was delivered the week of 2.26.24, and the contractor is aware. I anticipate the contractor being on site the week of 3.4.24 weather permitting. **Update 3.24:** The red iron frame of the new Fire Dept. has been stood up. During the week of April 1st, the contractor will install and tie all of the cable supports to complete the frame of the structure. Additionally, they will begin installing the siding and insulation. I am working on the electric service, driveway installation and garage doors. **Update 4.24:** The Fire Station Structure is complete; once the weather will cooperate we will be

installing the driveway off of Hwy 9 and concreting the entryway and front of the station between the building and Hwy 9. I have received the garage door quotes and placed an order with R&R Garage Doors. I am also working on an electrical quote to have electricity installed in the bay area of the station. Once these items begin I will move on to the office /training area of the structure. **Update 5.24:** The garage door materials have been delivered and the installation has begun. We have completed the installation of the driveway culvert and will begin prepping for the driveway and front parking concrete pour. **Update 6.24** Garage door installation is ongoing, the installation required the fabrication of door operator mounts. I am currently waiting on my third electric quote for the project, I hope to have it by the first week of July.

- We have completed the bid documents for the Splash Pad Project, which is currently being advertised, with the bid opening scheduled for January 20, 2023, at 10 a.m. at the Community Center. **Update:** We have been through the bid process and only received one bid submittal from Voy Construction, Tulsa, Oklahoma. Their bid was for \$720,040.54 (\$562,000 budget); we reviewed the bid with the contractor and were able to identify areas of the bid where cost savings could be captured. I request that you award the bid to Voy Construction and authorize me to negotiate a change order to capture the identified savings, which include Public Works doing the necessary water and sewer connections from the main to stubbed-out services and removal of extra soil generated from the pad work. Additionally, we removed the bathroom as a cost-saving to get the splash pad and playground under budget. We can then do the bathroom as a project in the next fiscal year. If I cannot negotiate acceptable cost reductions, it will be my recommendation to rebid the project again. **Update:** Cowan Engineering and I were able to successfully negotiate the change order to bring the project cost into line with our budget. We are currently completing the contract documents and will have them signed and in place towards the end of next week. I anticipate the project kicking off in 2-3 weeks. **Update:** Everything is in place for the Splash Pad; construction will begin Monday, April 3rd. **Update:** Site prep work has been completed, and the contractor is working on the base rock for the project, weather permitting. City crews completed the water service for the Splash Pad. We'll coordinate the sewer tap with the contractor, and the request for the electric service has been made to OG&E. **Update:** The Splash Pad and playground equipment have been delivered; the installer is currently on site and working on the splash pad portion of the project. The contractor thinks that we will be able to open the splash pad to the public sometime in July. **Update:** The splash pad portion of the project is complete; the patio concrete has been poured; the sidewalk and parking should be next in line. **Update:** All the concrete has been poured; the contractor is waiting for the delivery of two stepping stones, putting the canopy covers on, dirt work for landscaping, and sod installation. **Update:** The playground equipment has been installed, and an Okla. Dept of Tourism inspection will be scheduled in the future. **Update:** The Dept. of Tourism completed their inspection, and the Splash Pad and Playground are complete. I am having a set of plans put together for the bathroom and plan on going to bid with the plans in November to be presented to the Council for approval in December. **Update:** The bid opening for the Splash Pad Bathroom is December 13th; if the bid prices are acceptable, I will bring them to Council for approval. We will do this project in-house if the bid prices are out of budget. **Update:** I received no bids for the splash pad bathroom; I will make one last attempt to secure bids/quotes before moving forward as an in-house project. **Update:** I solicited bids from individual contractors but have not received any replies. **Update 2.24** After two months of calls and discussions, I have been

able to secure a quote for the construction of the Splash Pad bathroom from Parker Construction. They were involved with a portion of the Nichols Point bathroom and did quality work. Once approved I will take action on getting the construction moving.

Update 3.24: The contractor began the Splash Pad bathroom construction the week of March 25th. They are currently working on the plumbing rough-in, the concrete pad and have ordered the concrete blocks for the structure. **Update 4.24:** The splash pad bathroom is approximately 50% complete; I have provided Parker Construction with the roof and paint color for the building. **Update 5.24:** The building structure is complete and painted; the contractor was waiting for the roof metal to be delivered to install. Once the roof is complete, they will install the electricity and finish plumbing. City crews completed the water and sewer tie-ins. **Update 6.24** The Splash Pad Project is 95% complete; we are waiting on the delivery of the stainless steel bathroom fixtures. The fixture manufacturer is telling us that our order will ship July 1.

- The Sewer Improvement Project has begun; we started on a short section of the line along Swadley and now have moved to Main St. We are planning to have Main St. complete in 2-3 weeks before the summer rush begins. **Update:** The Main St. sewer is complete, and Lone Hickory has moved back to Swadley Dr. **Update:** Lone Hickory was slowed this month due to a sewer camera equipment issue and having to help finish a sewer project in McAlester due to a work site accident involving another contractor. **Update:** Lone Hickory continues the work in the Swadley area of the dorm hill. They have been slowed by some equipment issues, but in the last 30 days, they have addressed those issues and are positioned to move forward. **Update:** Lone Hickory is continuing to make progress with the sewer project on Dorm Hill. Due to the amount of rock and sandstone, progress has been slow but steady. **Update:** Lone Hickory has been making good progress and should be working their way off of Dorm Hill towards the middle/end of October. **Update:** Lone Hickory is on schedule in line with last month's update. They are completing the last line segment and will work down Locust St. the week of November 6th. **Update:** Lone Hickory has completed sewer line work down Locust to 6th St. **Update:** Lone Hickory has completed the line work down Locust to 4th Street; additional work will come in the intersection of 4th and Locust. **Update:** Lone Hickory completed work at 7th and Grand, 6th and Grand, and from Locust to Grand on 4th St. **Update 2.24** Progress has continued down 4th St. to Border St., including Rock and Sunset. In March, we will be working down Sunset to 2nd Ave. **Update 3.24:** Lone Hickory has spent the majority of the month doing cleanup, yard and road repair. **Update 4.24:** Lone Hickory completed the road and yard repair and has moved to the Border St. area between 2nd and Main St. **Update 5.24:** Installation work along Border St. has been completed and the crew has moved to Grand St. from 2nd to 3rd and from Grand St. to Locust St. on 3rd. **Update 6.24** The contractor has completed work from Grand St. from 2nd to 3rd and from Grand St. to Locust St. on 3rd. This section of work went slower than planned due to the deteriorated condition of the existing sewer. The condition of the existing sewer was so bad the contractor was not able to pipe burst the line and was forced to dig these two sections. Additionally, they are currently working on a section of pipe from Grand to Foley on 2nd St.
- I have two updates related to the EODD; the first is I have applied for a REAP Grant in the amount of \$87,000 for two replacement Whelan storm sirens and the necessary software and equipment to allow it to be tied to the National Weather Service alert system. This would allow the sirens to sound automatically when the NWS issues a

warning for Eufaula. The second item is Nancy's resignation; the council will need to appoint an elected member of the council as her replacement. **Update:** We were awarded a \$75,000 dollar REAP Grant for the installation of two new storm sirens. **Update:** I am working with the vendor to better position the new storm sirens to give us maximum coverage. EODD is waiting for the final sign-off by the Okla. Dept of Commerce, once they receive the approval, they will issue the grant award letters. **Update:** No update at this time. **Update:** I have received location mapping for the new sirens. Bid documents are being put together for advertisement in the middle of February. **Update:** Bid documents are complete and posted on the website and are being advertised in the Eufaula Indian Journal. **Update 2.24** You will be approving the bid for the replacement sirens at Monday's meeting; only one bid was received for this project; there is a 4-6 week lead time to get the equipment. As part of this project, OG&E will be donating the poles for each site. **Update 3.24:** The storm sirens have been ordered; there is an 8-12 week lead time for delivery. Additionally, I have ordered a solar power supply for both sirens to protect against loss of operation during power outages. **Update 4.24:** n/a **Update 5.24:** Currently waiting on delivery of the storm siren equipment. **Update 6.24:** The computer controls and programming are complete, the sirens have shipped and are in transit, and OG&E has provided the power poles for installation. Based on conversations with the vendor, the installation should be complete by the end of July.

- Over the past two months, I have been working on one last attempt to get the City Hall Remodel project on track. I worked with Cowan Eng. to put together an RFP for the project and advertise it. We received two submittals, and both were at or under the \$1,000,000 budget that I had set. Both have been reviewed, and both meet the specifications of the RFP. We are recommending that the council award the project to Cunningham Construction in the amount of \$885,000. **Update:** Public Works has started the interior demolition of the old City Hall. If all goes to plan, we should have the building ready for the contractor by the middle of October. **Update:** The interior demo of the old city hall is complete. I have signed the contract, and I am waiting for the contractor to give me a start date. **Update:** The roof of City Hall has been replaced; we are currently waiting for the installation of the metal parapet cap and guttering on the east side of the building. Cunningham Construction has met with his plumber to lay out the plumbing rough-in and has plans to complete the plumbing in the 1st week of December if all goes to plan. **Update:** Rough plumbing has been completed, the new floor has been poured, and most of the exterior masonry work is complete. The interior framing and sealing of the interior side of the exterior walls have begun. The week of January 8th, the interior framing will be completed, and the electricians and plumbers will begin moving forward with their portion of the project. **Update:** Interior framing and rough plumbing are complete, interior masonry work is progressing, electrical rough-in has begun, and HVAC installation has started. Replacement windows and the new entry door into City Hall have been installed. **Update 2.24** Work is moving forward at a steady pace. Framing and sheetrock are complete, and the initial coat of primer has been applied. The HVAC system is complete and waiting for power to do a system test. The electrical installation is complete, lights are currently being installed, and OG&E is scheduled to reconnect the electric service the week of March 4th. Floor coverings have been chosen, and the installer has taken measurements for quantities; installation should occur in approximately two weeks. Plumbing fixtures are on site, and installation is being scheduled. The initial data cabling has been installed, with security, audio, and visual installation two to three weeks out. **Update 3.24:** All paint and trim work have been

completed, carpet and laminate floor will be installed and completed the week of March 25th. We have completed the demo of the front parking area; the concrete contractor should begin work on repouring it the week of April 1st. CVEC is scheduled to install fiber to the location on April 1st, with VIP following close behind to complete the technology installation for the site. **Update 4.24:** We have completed the remodel of City Hall, and a final punch list has been compiled. The contractor will be completing the punch list the week of May 6th. The parking lot striping is scheduled for the week of May 6th, sod has been installed and a new payment drop box will be installed in the same week. We have tentatively scheduled the closing of City Hall on May 23rd and 24th to complete the technology transfer to City Hall. We will be opening City Hall for business on May 28th. **Update 5.24:** The City Hall remodel is complete, and all City offices were moved as planned and on schedule. I will announce a ribbon cutting for a future date after we have settled in to our new location. **Update 6.24:** City Hall is complete!! I am scheduling the ribbon cutting for July 12 at 11:00 am.

- On November 28th, I attended an MOU signing to receive \$1 million in Tribal funding for sewer improvements in sub-basin H (north of Broadway, E St. to L St.) of our sewer system. **Update:** We have received our completed MOU; two of the PWA Agenda items deal with a change order that adds Sub Basin H to the project and an amendment to the Sanitary Sewer Evaluation to account for the added engineering fees, and one correction from an earlier amendment. **Update:** With your approval last month, the sub-basin H work was added to our project schedule. **Update 2.24:** No update at this point. **Update 3.24:** No update at this point. **Update 4.24:** Plans are complete and will be submitted for DEQ review and issuance of the construction permit in May., with bidding and contract awarding to follow. **Update 5.24:** No change in status at this time. **Update 6.24:** Plans and the construction permit application has been submitted to DEQ for approval.

-

Violation	# of Citation
22 O.S. § 983 - You are ordered to appear within 10 calendar days from the date of this citation at Eufaula Municipal Court (17 Hospital Drive) to schedule a cost hearing on your outstanding warrant. Failure to appear will result in a cost arrest warrant	2
22 O.S. § 983 - You are ordered to appear within 10 calendar days from the date of this citation at Eufaula Municipal Court (64 Memorial Drive) to schedule a cost hearing on your outstanding warrant. Failure to appear will result in a cost arrest warrant	1
47 O.S. § 11-902 - Persons driving or operating a motor vehicle while under the influence of alcohol or other intoxicating substances.	1
47 O.S. § 11-902 - Persons driving or operating a motor vehicle while under the influence of alcohol or other intoxicating substances. (first offense)	1
47 O.S. § 11-902(A)(1) - Drives or operates a motor vehicle with a breath alcohol content of eight-hundredths (0.08) or more.	1
Allowing Animals to Run at Large	1
Driving on left side of road prohibited	1
Driving under Suspension, Cancellation or Revocation 2nd Offense	2
Driving while suspended, cancelled or revoked	7
Exceeding posted speed limits	4
Excessive acceleration	1
Failure to carry security verification	7
Failure to display current vehicle tag	10
Failure to have Drivers License in possession	1
Failure to stop at stop sign	3
Failure to wear seatbelt	1
Failure to yield at yield sign	1
Improper or prohibited passing	1
Obstruction	1
Operating M/V without valid D.L.	1
Possession of CDS	6
Possession of Drug Paraphenalia	7
Possession of Marijuana	2
Public Intoxication	8

Speeding (1-9 over) CMV/CDL	1
Speeding (10-14)	10
Speeding (15-20)	8
Speeding (21- over)	3
Speeding (up to 9)	10
Transporting open container Alcohol	3
Transporting open container Beer	3
VIOLATION OF DRIVERS LICENSE ENDORSEMENT	1
Warning	77
TOTALS	187

Public Works Director Report

June. 2024

Water

- 4 Meters/MIU's changed out.
- 3 Service line repairs
- 0 Water main repairs
- 9 Service calls/ Customer

Sewer

- 3 Sewers checked and cleaned.
-
-

Street

- Numerous asphalt patches at various locations throughout town
- Added crushed rock to Various locations throughout town.

Parks

- Make daily trash runs.
- Mow, Prepare for fishing tournament.

- 1845 Active Accounts
- 20 Shut-off for non-pay.
- 0 Disconnect
- 48 new accounts
- 227 Penalties
- 32 Move out.
- 27 Move in
- 37 suspended

Code Enforcement

Open Cases 68

Closed cases: 0

Tall Weeds and Grass, trees

4 Violation letters sent.

- 0 came into compliance.
- 4 sent to Abatement Contractor.
- 0 Abatements completed.
- 6 Abatements invoiced.
- 0 Coming Due for re inspection
- 1 Resident complaints
- 0 city inspections

Junk and Debris

- 2 Violation letters sent.
- 0 came into compliance.
- 0 working on removal.
- 0 in Municipal Court
- 0 Placed with Abatement Contractor
- 0 Abatements completed.
- 0 coming due for re-inspection.

Inoperable Vehicles

- 0 Violation letters sent.
- 0 working on compliance.
- 0 came into compliance.
- 0 placed with towing contractor.
- 0 abatement completed.
- 0 City Inspection.

Inoperable Boats

- 0 Violation letters sent.
- 0 came into compliance.
- 0 working on compliance.
- 0 abatement completed.
- 0 coming due for re-inspection.

Dilapidated Structures

- 5 Violation letters sent.
- 0 came into compliance.
- 5 City inspection
- 0 completed Abatement
- 0 No show for hearing

Trailers

- 0 possible RV occupied.
- 1 inspection
- 1 violation letter

Cemetery/Inspections

- 3 Sold cemetery plots for family.
- 123 Inspections
- Cleaned Cemetery
- 2 Billed Hunt Black & Merritt for 2 opening and closing of cemetery plots.
- 0 remodel inspections
- 6 Electrical Inspection on service upgrade

- 0 Septic Inspection
- 3 Funerals
- 1 HVAC inspections
- 3 Burials Greenwood cemetery

- 125 water / Sewar line locates.
- 0 C/O inspections

- 0 Gas inspections
- 3 Plumbing Inspection
- 4 Electrical inspections
- 0 Transferred cemetery plots
- 3 Located graves
- Cleaned up cemetery/ flowers and limbs.
- Helped with code enforcement/ cut off meters.
- 6 stop work orders for no permit.
- Air port Inspections Everyday.
- 0 Fondation inspections
- 0 Fences permit inspection

- Commercial Permits

- 4 – Building
- 1 – Plumbing
- 4 - Electrical
- 1 – Mechanical
- 0 - Roof

- Residential Permits

- 2 – Building
- 2 – Plumbing
- 0 – Electrical
- 1 – Mechanical
- 0 – Roof

15 -- Permits Total

Dog Kennel

- 5 -- Dogs in the shelter
- 0 -- dogs adopted
- 0 – Euthanized
- 0 – Remaining in kennel
- 5 - Back to owner
- 0—Went to other shelters



Community Development Department

Monthly Report

June 2024

Report:

Andrea Oldham

June 25, 2024

Executive Summary

- In line with our focus for June, increased efforts were dedicated to promoting local businesses and highlighting upcoming events within our town. The goal was to create a vibrant and engaged community while fostering economic growth.
- Our commitment to keeping the community informed remained steadfast, as we continued to provide regular updates on current events, happenings, and weather conditions throughout the city.
- In June, we hosted Bassmaster Opens. The tournament ran smoothly and brought a lot of attention to Lake Eufaula.
- Currently, our primary focus is on the upcoming Independence Day Celebration set for July 5, 2024. As well as business spotlights for local businesses.